

## **Performance and Touring Award: Information Sheet**

### **Equipment Hire**

Music Network has worked with the following suppliers:

Piano Suppliers:

Ciaran Ryan, Tel 086 - 2528922,  
Email [ciaranryan1a@eircom.net](mailto:ciaranryan1a@eircom.net)  
Pianos Plus (Dublin), Henry Gillanders,  
Tel (01) 409 - 7373,  
Email [Henry.Gilanders@pianosplus.ie](mailto:Henry.Gilanders@pianosplus.ie)  
Jeffers of Bandon (Cork), Alex Jeffers  
Tel 023 - 44332 / 1850 - 533337 / 01 - 4298850  
Email: [pianos@jeffersmusic.ie](mailto:pianos@jeffersmusic.ie)

PA, Backline and Lighting Suppliers:

Litton Lane, Unit B3 Canal Bank, Parkwest Industrial Park,  
Nangor Road, Dublin 12, Ireland  
Tel: 353(0)1 - 4351600  
Email: [info@littonlane.com](mailto:info@littonlane.com)  
Web: <http://www.littonlane.com>

Other options are listed in the Irish Music Handbook Online, available from Music Network's website at [www.musicnetwork.ie](http://www.musicnetwork.ie)

### **Travel expenses / Artist Fuel / Mileage**

In cases where artists make use of their own vehicles for transport / travel directly related to concerts/performances, the following reimbursement is suggested:

- Allow 45c per mile, which includes an allocation for fuel, wear and tear, etc

A useful resource for calculating mileage is the AA Ireland website's route planning tool, located at <http://www.aaireland.ie/routes/>

For hired vehicles, the above will not apply. Instead, please supply receipts for vehicle hire and fuel costs.

### **Per Diems**

Per Diem costs are intended to cover an artist's lunch, dinner, drinks and other small expenses on a concert/performance day, or for the duration of a touring period. Assuming that accommodation will be on a bed-and-breakfast basis and therefore breakfast will not need to be purchased, a suggested per diem rate per person, is **€35 per day.**

### **Irish Music Rights Organisation**

IMRO is a national organisation that administers the performing right in copyright music in Ireland on behalf of its members - songwriters, composers and music publishers - and on behalf of the members of the international overseas societies that are affiliated to it. IMRO's function is to collect and distribute royalties arising from the public performance of copyright works.

Further information is available at [www.imro.ie](http://www.imro.ie) and we would urge all applicants to contact IMRO in advance of their application, to discuss their project and determine the potential costs involved for performance rights. The email address is [info@imro.ie](mailto:info@imro.ie)

### **Promotional Materials**

If required, Music Network will produce high quality promotional materials for an artist/group/ensemble in receipt of a Performance and Touring Award.

The cost of these materials should be included in the application, using the following guidelines.

Posters (A3, digital print, colour)

Fliers (A5, digital print, colour, one-sided)

Concert programmes (A5, digital print, full colour)

25 posters and 250 fliers = €245

50 posters and 500 fliers = €315

100 concert programmes = €200

Courier to venue/promoter = €27

When submitting an application, please indicate the quantities of posters/fliers required by each promoter associated with your project.

**Please note:** Music Network and the Arts Council logos **must** appear in all self-produced materials, along with the following line of acknowledgement:

***"Presented with funding from the Music Network Performance and Touring Award"***

Music Network will be happy to supply both these logos, on request.

### **Promoters in Ireland**

To assist you in seeking promoters/venues/organisations/festivals with whom to partner for your project, please check:

[http://www.musicnetwork.ie/myc/cms/pages/irish\\_music\\_handbook.php](http://www.musicnetwork.ie/myc/cms/pages/irish_music_handbook.php)

### **Receipted Expenses**

When claiming the second half of your funding, please provide receipts for all expenses relating to your project. (Except for those expenses that are covered by the per diems, such as food, drinks etc.)

It is important to indicate the person/organisation responsible for settling this expense, on the receipt. This person / organisation will then be reimbursed directly for these costs.

Please note that in the case of a project being realised under budget, the second payment will be adjusted to reflect the actual costs incurred.