

Child Safeguarding Statement

Name of service being provided

Music Network's Learning and Participation Programme. This provides bespoke educational music activities around the country to children, young people and adults, in partnership with local organisations/teachers.

Nature of service and principles to safeguard children from harm

Our Learning and Participation Programme offers educational activities related to our National Touring Programme, Music Network Artist Residency and other stand-alone projects, for example:

- Instrumental and vocal workshops
- Composition/improvisation workshops
- Demonstration/Q & A sessions
- Performance opportunities
- Mentoring sessions.

Activities are facilitated by performing musicians during their tour/residency or in advance of/following on from tours/residencies. Activities may also take place as stand-alone events or in relation to stand-alone performances. Music Network works in partnership with host organisations in order to co-ordinate activities. Local co-ordinators liaise on behalf of participant groups (these may be existing groups, or individuals coming together for a Learning and Participation project) as well as attending/arranging for a supervisor to attend the activity if necessary, and documenting the activity.

Risk assessment

We have carried out an assessment of any potential for harm to a child while availing of our services. N.B. this relates to harm as defined in the Children First Act 2015, and is separate to a health and safety risk assessment carried out in relation to activities. Below is a list of the areas of risk identified and the list of procedures for managing these risks.

Risk identified	Procedure in place to manage risk identified
Risk of harm due to inadequate supervision of participants.	<p>Where activities are co-ordinated by Music Network only: Music Network ensures a participant to staff ratio which allows for sufficient supervision.</p> <p>Where activities are co-ordinated by Music Network in partnership with a host organisation: the local co-ordinator ensures supervision of activities.</p>
Risk of harm due to inappropriate relationship/communication between participant and facilitator	<p>Where activities are co-ordinated by Music Network only: facilitators receive a copy of the Music Network Child Protection Policy and Procedures (which includes a Code of Behaviour) and sign a Declaration confirming they have read and will adhere to the guidelines therein.</p> <p>Where activities are co-ordinated by Music Network in partnership</p>

	with a host organisation: all facilitators are provided with a copy of the Music Network Child Protection Policy and Procedures (which includes a Code of Behaviour) and sign a Declaration confirming they have read and will adhere to the guidelines therein, in addition to adhering to the host organisation's policies and procedures.
Risk of child being harmed by another child	<p>Where activities are co-ordinated by Music Network only: Music Network ensures a participant to staff ratio which allows for adequate supervision. Music Network has a Participant Code of Behaviour in place, as part of its Child Protection Policy and Procedures document.</p> <p>Where activities are co-ordinated by Music Network in partnership with a host organisation: the local co-ordinator ensures supervision of activities.</p>
Risk of harm not being reported properly and promptly	<p>Where activities are co-ordinated by Music Network only: Music Network's Child Protection Policy specifies procedures for the recording and reporting of complaints, and lists contact details for its Designated Liaison Person and Deputy Designated Liaison Person, and relevant Tusla representatives.</p> <p>Where activities are co-ordinated by Music Network in partnership with a host organisation: Music Network staff/facilitators will adhere to the partner organisation's policy and procedures, including liaising with the partner organisation's Designated Liaison Person</p>
Risk of harm in one-to-one teaching situation	Music Network arranges one-to-one sessions for participants aged over 18 only.

Procedures

Our Child Safeguarding Statement has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance*, and Tusla's *Child Safeguarding: A Guide for Policy, Procedure and Practice*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while availing of our services:

- Procedure for the management of allegations of abuse or misconduct against workers/volunteers of a child availing of our service:**
See the Music Network Child Protection Policy and Procedures document, Section 8: Allegations of Misconduct or Abuse by Staff Members
- Procedure for safe recruitment:**
See the Music Network Child Protection Policy and Procedures document, Section 5: Procedures for Recruiting and Selecting Staff
- Procedure for provision of and access to child safeguarding training and information, including the identification of the occurrence of harm:**

See the Music Network Child Protection Policy and Procedures document, Section 6: Managing and Supervising Staff

- **Procedure for the reporting of child protection or welfare concerns to Tusla**
See the Music Network Child Protection Policy and Procedures document, Section 3: Recording & Reporting Procedures and Section 4: Statement of Confidentiality.
- **Procedure for maintaining a list of the persons (if any) in the relevant service who are mandate persons:**
The mandated persons are the Designated Liaison Person and the Deputy Designated Liaison Person. Their details are given at the end of Music Network's Child Safeguarding Statement and in Music Network's Child Protection Policy and Procedures document, under Section 1: Child Protection Policy Statement-Key Roles and Responsibilities.
- **Procedure for appointing a relevant person**
Music Network identifies suitable staff members to take on the roles of Designated Liaison Person and Deputy Designated Liaison Person. Both staff members undertake any relevant training required for their role.

All procedures are detailed in the Music Network Child Protection Policy and Procedures document, which is available from Music Network's offices and on its website (www.musicnetwork.ie)

Implementation

We recognise that implementation is an ongoing process. Our service is committed to the implementation of this Child Safeguarding Statement and the procedures that support our intention to keep children safe from harm while availing of our services. This Child Safeguarding Statement will be reviewed in May 2019, or as soon as practicable after there has been a material change in any matter to which the statement refers.

Signed:

Date: 24th May 2018



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For queries, please contact:

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- Andreas Ziemons, Deputy Designated Liaison Officer, 01 475 0224, operations@musicnetwork.ie Relevant Person under the Children First Act 2015