



Music Capital Scheme 2019 – Award 1 Declaration Form

Use this form to formally declare that you have read, understand and accept all conditions related to the Music Capital Scheme 2019 – Award 1, as set out in the Music Capital Scheme 2019 – Award 1 Guidelines. The form must be signed by:

- the Chairperson of the organisation’s board of directors/voluntary committee/governing body
- and**
- the individual taking responsibility for the Music Capital Scheme 2019 – Award 1 application and award compliance.

(Where this is the same person, the organisation’s Treasurer/Finance Manager should sign below)

Organisation Name: _____

We, the undersigned, confirm that:

- we have read, understand and agree to comply with all conditions laid out in the Music Capital Scheme 2019 - Award 1 Guidelines.
- all information provided as part of our organisation’s application was, when provided and continues to be, true, complete and accurate.
- we have, and will make available within 2 weeks of receiving a request, all documents, records and information referred to in Section 2 of the application form, should Music Network request them.
- (as applicable) if our organisation is awarded funding, we will supply evidence, prior to drawing down the award, that our organisation’s constitution/governing document, Child Safeguarding Statement and Child Protection and Welfare Policy and Procedures, Vulnerable Adults Protection Policy have been ratified by our board/committee/governing body and adopted by our organisation. This evidence shall be in the form of minutes of the meeting(s) where this documentation was ratified and formally adopted. The minutes will include the date, location, record of attendance and be signed by the Chairperson.

| | Signatory I | Signatory II |
|-------------|--------------------|---------------------|
| First Name: | | |
| Surname: | | |
| Position: | | |
| Signature:* | | |
| Date: | | |

*** N.B.: signatures must be hand-written. Digital signatures are not acceptable.**