



Music Capital Scheme – Award 1 Declaration Form

Please use this form to formally declare your acceptance of and compliance with all conditions related to the Music Capital Scheme – Award 1. The form must be signed by:

- the Chairperson of the organisation's governing body

and

- the individual taking responsibility for the Music Capital Scheme – Award 1 compliance.

Where the above are the same person, the organisation's Treasurer/Finance Manager should act as second signatory.

Organisation Name: _____

We, the undersigned, confirm that:

- our organisation accepts and is in full compliance (and will remain so) with all the terms and conditions of the Music Capital Scheme – Award 1,
- our organisation is compliant (and will remain so) with best practice in relation to its governance documentation and practices and
- our organisation has followed all necessary procedures to enable us to make this declaration and will furnish expeditiously, on request, any relevant documentation *.

	Signatory I	Signatory II
First Name:		
Surname:		
Position:		
Signature:**		
Date:		

* This may include minutes of meeting(s) and where it does, the minutes will include the date of the meeting(s), location, record of attendance, a summary of what transpired at the meeting(s) and be signed by the Chairperson.

* N.B.: signatures must be hand-written. Digital signatures are not acceptable.